



**Memphis / Shelby County
Local Emergency Planning Committee
Web Page: www.msclpec.org**

February, 2008

Dear Tier Two Report Submitter:

The Memphis/ Shelby County Local Emergency Planning Committee (MSCLEPC) would like to invite you to attend the MSCLEPC workshop for online Tier II submittal, Thursday, February 21 at 2:30 p.m. The workshop is FREE to all submitters and will explain the workings of the new Tier Two website, as well as answer questions or address any problems you may have encountered with the new electronic reporting system. The workshop is the first in a series of meetings designed to encourage LEPC participation from industry.

At the present time online submittal of Tier II is voluntary. Online reporting is the first step in improving the ability of local emergency responders and the Emergency Management Agency to having access to vital information during an emergency. The current paper Tier II submission lessens timely access of emergency information when needed.

The MSCLEPC is looking forward to a year of community involvement. Some examples include our second annual Partners in Preparedness Conference; and assisting citizens, community, businesses and government in preparation for emergencies involving chemical releases.

Tier II submitters are required by federal regulation to participate in local emergency and facility planning. We encourage you to attend this workshop and to mark your calendars for the third Thursday of each month to attend our LEPC meetings.

Karen Birkenstock

Karen Birkenstock
Chairman
Memphis/ Shelby County Emergency Planning Committee

**Tier II On-line Workshop
Thursday, February 21
2:30 p.m.
Memphis Fire Training Academy
4341 O.K. Robertson Road
Memphis, TN 38127**

If you need more information, please visit our website www.msclpec.org, or call 901-378-3877 or 901-229-0731.