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**Memphis / Shelby County
Local Emergency Planning Committee
Meeting Minutes
September 17, 2009
Web Page: www.msclpec.org**

Call to Order: John Bossier, Vice-Chair

Meeting called to order at 2:35

Welcome and Roundtable Introductions:

Please be sure to sign the roster and update all information needed.

As per the sign-in sheet, there were 15 attendees. As per Article VI, Section 3 of the LEPC's ByLaws, 15 attendees didn't constitute a quorum.

Previous Minutes: Posted on the LEPC website, James Baker, Secretary:

Due to lack of quorum the reading and acceptance of the August Minutes was deferred. A discussion about the accuracy of the Minutes with those in attendance was done and there were no suggested changes. There were no objections to posting the Minutes as written on the LEPC website.

- At the November LEPC meeting, there was a quorum.

Motion/Second/Carry (M/S/C): Butch Pennington; motion approve August 2009 LEPC minutes as submitted; there was a second; motion carried. The August Minutes on the website are now notated as approved.

Financial Report: Rhonda Henry, Treasurer:

No activity since August meeting.

Account Balances are:

Checking - \$374.91; Savings - \$2,990.23; Total Operating Funds - \$3,365.14

Due to a lack of a quorum, the acceptance of the Financial Report was deferred. There were no objections to posting the Financial Report on the LEPC website.

Incident Discussions / Company Drills: LEPC membership:

None

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Reports:

Drill Host: Vertex Chemicals

Dates: Sept. 29th (Tabletop), Oct. 27th (Functional)

Scenario: Security Breach, followed by Chlorine Release

Kay Vescovi, Vertex Chemicals Plant Manager, reported that EMA, MPD, and MFD will participate in both exercises (Tabletop and Full-scale Functional). Anyone wanting to observe is welcome. Let LEPC Secretary James Baker know if you'd like to attend full-scale functional exercise via e-mail by October 15th, so that the host and LEPC can plan accordingly. LEPC will pay for lunch and refreshments.

ER Plan:

No updates.

Old Business:

501c3 application. Butch Pennington stated that he has spoken with Karen Birkenstock, who has been working on the application, but job requirements has limited her ability to devote much time to it.

New Business:

Tennessee Task Force One is conducting a Canine Search Class during the week of October 19 - 23 at the Fire Training Academy. On Thursday evening, there will be an exercise in which "real people" will be hidden in a rubble pile. Contact John Selberg at jselberg@germantown-tn.gov for additional information.

Presentation/Discussion:

National Disaster Medical System (NDMS)

Mr. James Payne, MS, CEM; Area Emergency Manager, VA Medical Center, Memphis

NDMS is a nationwide partnership designed to evacuate and treat civilian patients resulting from a disaster or military patients resulting from an overseas war.

The purpose of the National Disaster Medical System (NDMS) is to evacuate injured parties from a "bad" spot, where local hospitals are overwhelmed, to a "good" spot, where hospitals have the capacity to receive and treat patients. His position is that of Field Staff Coordinator, based in Washington, DC, but physically stationed in Memphis at the VA Hospital.

NDMS assists state and local authorities in dealing with injuries resulting from natural disasters. They partner with federal agencies (Health & Human Services, Dept of Defense, Dept. of Homeland Security/Federal Emergency Management Agency, and the Veterans Administration).

The program is based on three "pillars"; Medical Responders, Patient Movement (evacuation), and Definitive Care. Of the 17 hospitals in the Metropolitan Memphis Area, 9 are participants in the program.

Full-scale exercises must be held every three years. The Memphis-area exercise is scheduled for April 26 – 30, 2010. All states in Federal Region 4 are involved in the exercise. The scenario revolves around patients injured during a Category 5 hurricane on the Gulf Coast. Participation in the drill will allow hospitals to meet disaster response exercise requirements without having to do all of the planning.

NDMS has not been allocated any funding for the drill. Hospitals may not be able to participate if H1N1 influenza is full blown.

For additional information, Contact Mr. Payne at james.payne@va.gov, or at (901) 522-3916

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Concluding Comments:

Adjournment:

Meeting Adjourned at 3:25

Next Meeting: Thursday, October 15, 2009

Submitted by Diane Wyatt, Acting Secretary

Approved as submitted at LEPC meeting on Thursday, November 19, 2009