

FINAL APPROVED



**Memphis / Shelby County
Local Emergency Planning Committee
Meeting Minutes
July 16, 2009
Web Page: www.msclpec.org**

Call to order: Butch Pennington, LEPC member - 2:30pm

Welcome and roundtable introductions: All attendees. As per the sign-in sheet, there were 23 attendees.

Previous minutes: LEPC meeting minutes for 6/18/09 are posted on the LEPC website.

Motion/Second/Carry (M/S/C): Greg Henshaw - motion to approve June 2009 LEPC minutes as submitted, second, motion carried.

Financial report: Rhonda Henry - LEPC Treasurer, gave the Treasurer's report. Checking has \$374.91 and Savings has \$2,990.23 for total operating funds of \$3,365.14. There was a single expenditure of \$1,155.45 for annual website administration.

NOTE: At the August 20th LEPC meeting, there was a motion, second, and carry to accept the July Treasurer's report retroactively.

Incident discussions:

- There weren't any incidents brought to the LEPC's attention.

Reports:

- **Drill:** Renee Whitehouse-Drill Committee Chair was absent. Sammy Crews-EMA, stated he had nothing to report from his side.
- **Emergency Response (ER) Plan:** Joe Lowery-ER Plan Committee Chair absent. Sammy Crews-EMA, stated he had nothing to report from his side.

Old business:

- No old business was discussed.

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New business:

- Butch Pennington mentioned that TransCAER and the Chlorine Institute would be having a one day training on Wednesday, October 28, 2009 at the Union Pacific rail yard from 8am to 4pm. Butch passed out flyers and James Baker-LEPC Secretary stated he'd sent an e-mail to Ken Edens-LEPC webmaster asking him to put this information on the LEPC's website.

Presentation: Ed Williams – former LEPC officer, and current Shelby County Historian gave a presentation on the early years of a local chemical emergency planning group that preceded the LEPC and became the LEPC after the Emergency Planning and Community Right-to-Know Act became Federal Law.

Hearing no further business, Butch Pennington asked for a motion to adjourn.

(M/S/C): Motion to adjourn, second, motion approved.

Meeting adjourned at 3:30pm.

Next meeting: Thursday, August 20, 2009

Submitted by: James H. Baker-LEPC Secretary

Approved as submitted at LEPC meeting on Thursday, August 20, 2009