

FINAL-APPROVED



**Memphis / Shelby County
Local Emergency Planning Committee
Meeting Minutes
June 18, 2009
Web Page: www.mslepc.org**

Call to order: John Bossier, vice-Chair - 2:35pm

Welcome and roundtable introductions: All attendees. As per the sign-in sheet, there were 27 attendees.

Previous minutes: LEPC meeting minutes for 5/21/09 are posted on the LEPC website.

Motion/Second/Carry (M/S/C): Butch Pennington - motion to approve May 2009 LEPC minutes as written, second, motion approved.

Financial report: Rhonda Henry - LEPC Treasurer, was absent. No report given.

Incident discussions:

- Phil Boruszewski - United States Coast Guard, reported on a shipping incident on the Mississippi River that occurred near Osceola, Arkansas on Friday, June 12, 2009. A formation of empty barges and their tow ran aground. The tow boat's hull fractured. Fuel in tow boat was removed, emergency repairs made, and tow refloated and sent for permanent repairs. The hull fracture was in an empty area, however, had the hull fractured in the fuel tank area, about 14,000 gallons of diesel could have been spilled.

Reports:

- **Drill:** John Bossier reported that no contact has occurred with Renee Whitehouse - drill committee Chair. John Bossier stated this will be discussed that the next LEPC Executive Committee meeting.
- **Emergency Response (ER) Plan:** Sammy Crews - EMA, stated no contact has occurred with Joe Lowery. John Bossier stated this will be discussed that the next LEPC Executive Committee meeting.

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Old business:

- Representative from First Horizon asked the status of the LEPC's 501c3 application. John Bossier stated this will be discussed at the next LEPC Executive Committee meeting. Tamera Hickox gave an update as to what she knew about the application.

New business:

- Bill Smith - Pollution Control Section-Memphis & Shelby County Health Department reported that there are three positions open on the Air Quality Control Board and offered handouts to the assembled. The following are needed:
 - Physician licensed to practice in Tennessee
 - Engineer registered in Tennessee
 - Citizen of Shelby County

Resume to Jim Holt with Health Department by August 1, 2009, and applicant must be approved by Mayors of Memphis and Shelby County as well as City Council and County Commission. For specific information or questions, contact Jim Holt, 901-544-7775 or jim.holt@shelbycountyttn.gov

- Karen Blackwood - Naval Support Activity, Mid-South stated that the Navy was planning an earthquake exercise the week of August 24th and asked for LEPC involvement. Exercising mass casualties, and would be needing "victims" to triage and transport.
- Joe Lowenthal-Amateur Radio stated there would be a Ham Radio Technician & General Amateur radio license class starting July 2nd and running to August 27th at the Memphis & Shelby County Health Department East Complex.

Joe also stated there would be an amateur radio field day on June 27th and 28th in Bartlett.

Joe offered a flyer on both these activities.

Presentation: Mike Stiner - Norfolk Southern Railroad gave a presentation on TRANSCAER (Transportation Community Awareness and Emergency Response). For more information, see their website at: <http://www.transcaer.com/>

There was brief discussion as to the date the LEPC Executive Committee should be meeting. Tamera Hickox stated the 1st Friday of the month starting at 11am. Since the 1st Friday of July is July 3rd and is the start of the July 4th weekend, John Bossier stated he would try to have the meeting on Friday, July 10th.

Hearing no further business, John Bossier asked for a motion to adjourn.

(M/S/C): Motion to adjourn, second, motion approved.

Meeting adjourned at 3:30pm.

Next meeting: Thursday, July 16, 2009

Submitted by: James H. Baker-LEPC Secretary

Approved as submitted at LEPC meeting on Thursday, July 16, 2009