

FINAL-APPROVED



**Memphis / Shelby County
Local Emergency Planning Committee
Meeting Minutes
May 21, 2009
Web Page: www.msclpec.org**

Call to order: John Bossier, vice-Chair - 2:35pm

Welcome and roundtable introductions: All attendees. As per the sign-in sheet, there were 30 attendees.

Previous minutes: LEPC meeting minutes for 4/16/09 are posted on the LEPC website.

Motion/Second/Carry (M/S/C): Diane Wyatt - motion to approve April 2009 LEPC minutes as written, second, motion approved.

Financial report: Rhonda Henry - LEPC Treasurer, gave the financial report: Checking has \$530.36 and Savings has \$3,990.23 for total operating funds of \$4,520.59. There was a single expenditure of \$57.00 for renewal of the LEPC's post office box.

(M/S/C): James Baker - motion to accept financial report, second, motion approved.

Incident discussions:

- Phil Boruszewski - United States Coast Guard, reported on a shipping incident that occurred near Helena, AR on May 19, 2009 at about 3am. Two formations of barges collided. There wasn't any release of hazardous materials, and after the loose barges were rounded up, the Mississippi River was reopened ten hours later.
- Gary Senter - Drexel Chemical Company, reported on a release of anhydrous ammonia at the Drexel facility on President's Island on April 24, 2009 at 5pm. While the release may have been less than the Reportable Quantity (RQ) of 100 pounds, the decision was made to make all applicable reports as if the RQ had been released. There were no injuries.

Reports:

- **Drill:** Sammy Crews - EMA, stated further discussions are needed with the drill committee.
- **Emergency Response (ER) Plan:** Sammy Crews - EMA, stated further discussions are needed with the ER Plan committee.

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Old business:

- James Baker - LEPC Secretary, asked if there had been any progress towards the LEPC acquiring its 501c3 status. John Bossier stated that 501c3 status would be addressed at the next meeting of the Executive Committee, which will meet in the next week or two.

New business:

- Jane Waldrop - TEMA, stated there will be a 2-day conference presented by the Benton County LEPC and the West TN Emergency Management Association. The conference will be held Tues.-Wed., August 11-12, 2009 at the Paris Landing State Resort Park. Jane had conference brochures available. One of these brochures is attached to the final approved copy of this meeting's minutes.
- Katherine Regenwether - KIK Custom Products, announced her facility is planning a tabletop exercise. She asked for LEPC involvement. She was also directed to Sammy Crews-EMA.

Presentation: Eugene Douglas - Memphis Area Account Executive, Global Security Systems gave a presentation on Alert FM. For more information, see their website at: <http://www.alertfm.com/>

Hearing no further business, John Bossier asked for a motion to adjourn.

(M/S/C): Motion to adjourn, second, motion approved.

Next meeting: Thursday, June 18, 2009

Submitted by: James H. Baker-LEPC Secretary

Approved as submitted at LEPC meeting on Thursday, June 18, 2009