

FINAL-APPROVED



**Memphis / Shelby County
Local Emergency Planning Committee
Meeting Minutes
March 19, 2009
Web Page: www.mslepc.org**

Call to order: John Bossier, vice-Chair - 2:30pm

Welcome and roundtable introductions: All attendees. As per the sign-in sheet, there were 31 attendees (30 members and Jennifer Price-the speaker).

Previous minutes: LEPC meeting minutes for 2/19/09 are posted on the LEPC website.

Motion/Second/Carry (M/S/C): Tamera Hickox, motion to approve February 2009 LEPC minutes as written, Diane Wyatt, second, motion approved.

Financial report: Rhonda Henry-LEPC Treasurer gave the financial report: Checking has \$587.36 and Savings has \$3,975.30 for total operating funds of \$4,562.66.

(M/S/C): Diane Wyatt, motion to accept financial report, Tamera Hickox, second, motion approved.

Incident discussions: Daniel Barrett with U.S. Environmental Services reported on the gasoline tanker accident that occurred at the junction of I-240 & I-40 near Summer & White Station. The driver was killed. About 6,000 gallons of gasoline was in the tank and about 4,200 gallons spilled. Gasoline was collected from tanker and storm drains. Contaminated soil was removed. Major afternoon rush hour traffic jams on Interstates and surface streets.

There weren't any other incidents reported.

Mr. Bossier asked Paul Hogue, the Exercise and Training Officer for the Central U.S. Earthquake Consortium (CUSEC) to announce a training class on Thursday & Friday, May 7-8, 2009. The class is free and is entitled Disaster Medicine 201. Go to CUSEC's registration website at: <http://cusec.org/news-a-events/workshop-registration/97.html> for more details and to register. Mr. Hogue stated a number of slots remain to be filled, and while the class is geared to medical professionals, other disciplines are welcome to participate. CUSEC's main website is: <http://cusec.org/>

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Reports:

- **Drill:** No report.
- **Emergency Response (ER) Plan:** ER Committee is doing company surveys through the end of the month. ER Plan is still being reviewed.

Old business:

- **LEPC Chair:** Still seeking candidates to nomination to be elected at the April LEPC meeting.
- **Web-based Tier II Reporting System:** Still some issues with software and Internet connection.

New business:

- John Bossier announced the upcoming Emergency Preparedness Expo on Friday, April 24, 2009 from 3 to 6pm, at the Benjamin Hooks Central Library. He asked if the LEPC should host an information table about Shelter-In-Place at this event.
(M/S/C): Rhonda Henry, motion for LEPC to participate, Butch Pennington, second, motion approved. James Baker will submit application.
- Butch Pennington announced that the EPA is offering both live and computer (web) based Toxic Release Inventory training (Form R). For more information, see: <http://www.epa.gov/tri/training/2009training/index.htm#live>
- Karen Birkenstock reported that there are new keys to the LEPC's Post Office Box. Keyholders are; Karen Birkenstock, Rhonda Henry, and James Baker.

Presentation: Jennifer Price, Public Health Emergency Preparedness Volunteer Coordinator gave a presentation on the upcoming Cities Readiness Initiative (CRI), which will be held on Thursday, March 26, 2009 from 9am to 1pm. Jennifer reported that 1,000 volunteers are needed and asked the assembled LEPC members to help out as they could. James Baker was asked if an e-mail would be sent out to the LEPC e-mail list, and he reported that a message was ready to send.

Hearing no further business, John Bossier asked for a motion to adjourn.

(M/S/C): Butch Pennington, motion to adjourn, Rhonda Henry, second, motion approved and the meeting adjourned at 3:15pm.

Next meeting: Thursday, April 16, 2009

Submitted by: James H. Baker-LEPC Secretary

Approved as submitted at LEPC meeting on Thursday, April 16, 2009