



**Memphis / Shelby County
Local Emergency Planning Committee
Meeting Minutes
JANUARY 15, 2009
Web Page: www.msclpec.org**

Call to Order: Nick Ridge – 2:35 PM at the EMA Office.

Roundtable Introductions: All Attendees

Election Irregularity: Nick announced that there had been an election irregularity when voting for the Chairman position. In the By-laws, Article III excludes fire, police and elected officials from holding this office. The Executive Committee had met and recommended changing the By-laws, specifically Article III, so that law enforcement and fire fighting professionals can serve as Chairperson of the LEPC. There was much discussion concerning this change but no motion was made to accept the change. Nick suggested that another election for chairperson and secretary be held at the February meeting. A motion was made and this passed. Nick suggested that nominations for chairman and secretary be emailed to Karen or Tamera.

Reading of Previous Minutes: It was pointed out that two incidents involving ammonia had not been added to the November minutes. These incidents were at Reddy Ice and TVA. It was suggested that these two businesses be notified and invited to the next LEPC meeting. There was a motion to accept the minutes as amended with these two additions. Motion passed.

Financial Report:

Same as last report.

Incident Discussions:

DUPONT – A transformer shorted out but no releases. There were some shutdowns. Two units from the Shelby Co. Fire Department responded but there were no issues. This was a situation in which the practice of holding drills with the responding fire departments really paid off.

EAGLE MONITORING – Stepter informed everyone that Eagle Monitoring would be taking place in the area on Friday. Also, there would be a sign removal from a downtown building on Saturday. Both of these operations would involve low-flying helicopters.

NATIONAL WEATHER SERVICE – Belles announced there would be a Work Shop on Feb. 3rd and 4th. More information can be found on the National Weather Service website. Also Belles reminded everyone that it was going to be very cold tonight and to take necessary precautions.

TRAIN DERAILMENT – On October 22nd, a train carrying caustic soda derailed on President’s Island. There were no leaks and no evacuation.

DREXEL – Reeves reported that there was a glycerine leak at Drexel plant.

MLGW – On February 8th, MLGW will be working on power lines and will be shutting down power grids.

DRILL – Reeves reported that there would be a drill at the Fed Ex Forum.

HOSPITAL GROUP – On 1-22-09 there would be a Pandemic Flu exercise. On March 25-26 there would be a strategic stockpile exercise.

Task Team Reports:

EMERGENCY RESPONSE MANUAL - Jim Logan reported that the Executive Committee decided to move forward with this plan. Joe Lowry will chair the committee. The plan is to have the manual completed by October 2009.

TIER II REPORTING – Jim attended a TEMA meeting concerning TIER II reporting. This year Tier II paper reporting will be accepted but they want everyone to go with their E-Plan. Shelby County EMA will still accept paper reports. The server for the reporting system developed by LEPC is on site at EMA and is working but is not connected to the Internet. There are still some changes that need to be made and work is being done to make the local reporting system compatible with the state E-Plan. Everyone should go ahead and submit their information on paper and then submit the report electronically also. You can go to the website www.erplan.net for more information. Also, you can call Rhonda Paxton at 615-741-2986 for more information.

GRANT – Nick reported that all of the information has been submitted for the grants. The \$7000 grant has been approved but is caught up in City and County government at this time. He has not heard anything on the \$10000 grant (for the conference).

Program: **PRE-PLANNING AND FIRE MANAGEMENT ZONES**
 Noble John Taylor and Chief Ken Reeves

Meeting adjourned: 4:00 PM