



**Memphis / Shelby County
Local Emergency Planning Committee
Meeting Minutes
May 22, 2008
Web Page: www.msclpc.org**

Call to Order: Karen Birkenstock – 2:33 PM

Roundtable Introductions: 30 Attendees

Reading of Previous Minutes: The April and May minutes passed.

Financial Report:

There was no treasury report. The account balances for last month were -
Savings \$6435.64 Checking \$4079.55

Incident Discussions:

No incidents to report.

Task Team Reports:

- **Drill** – Rob Hooper reported to the group. The drill will take place August 21 in the Jackson Ave/ Warford area. The scenario will include a weather related incident with several chemical releases. It will start with companies responding; then community response involving fire, police, and hospitals; and include shelter-in-place.

Old Business:

- **Tier II Update** – Tamera reported that the server has arrived and will be installed at EMA headquarters. Once it is set up the program and its data will be transferred. Some details are still to be worked out.
- **501 C 3 Update** – An appointment has been set with an accountant to review the paperwork.

Program: Cassandra Dove of the Memphis/Shelby County Health Department gave a program on Pandemic Flu Preparedness.

Meeting adjourned: 3:14 PM

Notes: The next LEPC meeting will be June 19, 2008 at EMA.