



**Memphis / Shelby County
Local Emergency Planning Committee
Meeting Minutes
April 17, 2008
Web Page: www.msclpc.org**

Call to Order: Karen Birkenstock – 2:35 PM

Roundtable Introductions: 22 Attendees

Reading of Previous Minutes: Quorum was not present during the approval of the minutes. To be approved at May meeting.

Financial Report:

Current Balances- Savings \$6435.64 Checking \$4079.55

Incident Discussions:

EMA and the Arlington Fire Department called on Americol regarding a 1 gallon spill of anhydrous ammonia. Air quality sampling discovered that the ammonia was 96 – 99ppm. The fire department secured the area. Over time the ppm dropped and the facility was reopened. Americol was not well prepared for the event. They were encouraged to better prepare. EMA will follow up with them, as will the Health Department.

Task Team Reports:

- **Drill** – LEPC will be conducting the drill in conjunction with PMC, Schering-Plough, and Buckeye in September. Drill Committee will meet today.
- **Airport Drill** – Sammy and Ken reported on the airport drill. It will be a full scale training exercise bringing in other jurisdictions. The focus is on medical transport and triage. The drill will be held May 6 at 6:00pm.
- **Membership** – No report

Old Business:

- **Tier II Update** – Tamera reported that the contract and billing is current. The maintenance will continue. A server is on order to house the system. Rob will have information at the next meeting to present about E-Plan.
- **501 C 3 Update** – A CPA has been found to review the application. We still need to prepare a profit and loss statement for the application. Alton Lanier contacted

Randy Womack of Glankler Brown Law Offices. Mr. Womack will review the application *pro bono*.

Program: Avian Flu update provided by Dr. Cynthia King of the Health Department. Dr. King reported on the current state of Avian Flu. The Pandemic Influenza Response Plan is available through the Shelby County Health Department.

Committee Meetings:

The Drill and Conference Committees met.

Meeting adjourned: 3:35 PM

Notes: The next LEPC meeting will be moved to May 22, 2008 to avoid conflict with the Memphis in May Barbeque Festival.