



**Memphis / Shelby County
Local Emergency Planning Committee
Meeting Minutes
February 21, 2008
Web Page: www.msclpec.org**

Call to Order: Meeting was called to order by Chairman Karen Birkenstock at 2:30 p.m.

Roundtable Introductions: 31 attendees introduced themselves.

Previous Minutes: January 08 meeting minutes reviewed by attendees; motion to accept the minutes as recorded was made and seconded. Minutes approved with no changes.

Financial Report: Larry Hill reported \$2,991.22 in checking, \$6,411.68 in savings.

Incident Discussions: Ken Reeves of the Memphis Fire Department discussed the Super Tuesday tornado and the events that surrounded it. John Selberg of the Germantown Fire Department discussed the task team involvement at Union University in Jackson, TN. Both presented a pictorial review of the damages. James Baker stated that Hardy Bottling Company had a release of 120,000 gallons of anhydrous ammonia during the tornado. They have not reported this release to the LEPC.

Task Team Reports

Drill – Nick was not in attendance to report on the drill, but he is working on it.

Membership – The Membership Committee needs a chair. James Baker has contacted approximately 50 people on the roster and is updating our contact list.

Old Business

Non-profit status, 501c3 - Three quarters of the paperwork has been completed. Karen has contacted an attorney for pro bono work to complete the rest of the form.

Website - There have been concerns that the website was not being updated. Ken, the webmaster, has been contacted and updates are being posted.

New Business

Earthquake Summit – Butch Pennington attended the Earthquake Summit at the University of Memphis, and presented on behalf of the LEPC. Much of the discussion at the summit revolved around the need for preparedness in the community, and the need to address chemical releases during an earthquake, as well as the earthquake itself. Butch also brought up several tornado related issues. First, when sirens are sounded, they sound across the county and are not region specific. Second, he encountered young people who didn't know what to do when the sirens sounded. And a last concern is that Bartlett's injured were having trouble getting into hospitals.

Tier Two Reporting Workshop – Tamera Hickox began the discussion by demonstrating how to enter the system, sign up, navigate, and either create or edit the chemical list. Scott Blankenbeckler answered questions about the Tier II Live site. He also agreed to create a page that would confirm a submission has been filed.

Meeting adjourned at 3:51pm.

Notes – It has been suggested that the LEPC website would benefit from a Shelter in Place video. We also need to address how we can outreach to children.

Next Meeting

Thursday, April 17, 2008.

EMA Headquarters on Avery Street.

Topic: Shelter in Place Workshop