



**Memphis / Shelby County
Local Emergency Planning Committee
Meeting Minutes
August 16, 2007
Web Page: www.msclpec.org**

Call to Order: Nick Ridge – 2:36 PM

Roundtable Introductions: All 33 attendees

Previous Minutes: July meeting minutes reviewed by attendees. Barry Moore to be changed to Barry Nelson (apologies to both); with that change, motion was made and seconded to approve July 2007 minutes.

Financial Report: No report as treasure not at meeting.

Incident Discussions: None reported. Sammy talked about health and the heat – area has had consistent temps over 100 degrees for the past couple of weeks. He said that the accumulative exposure can cause illness and sometimes death. He also noted that the Civil Support teams had just finished their exercises at EMA. The theme was terrorist attacks. The conversation moved to monitoring drought levels. James Baker mentioned US Geological agency monitoring bridges on Interstate 40.

Task Team Reports:

- **TIER II Reporting System** – Nick reported no real change since last month. Training on the system will be included in November conference.
- **Drill** – Several scenarios being discussed for drill. Nick again requested membership to participate.
- **Outreach and Funding** –
 - Toleda Burton gave update on Tri-State Emergency & Environmental Partners in Preparedness Conference. There will be 4 tracks including Emergency Planning, EH&S, Business Continuity, Hospital Disaster Planning. The brochure will be ready for distribution at the end of August. Key note will be someone who has worked on the Minn. Bridge Collapse. The registration form will be on the web.
- **MEMBERSHIP** – No report
- **COMMUNICATIONS** – No report

Old Business:

- Memphis First – Ron Hooper gave update on Memphis First meeting last week. The meeting minutes are on the web site. Business Continuity Planning is an important part of preparedness. Ron encouraged everyone to read the minutes and become familiar with what is going on with the group.
- Elections – Nominations should be made in September with voting at the October 2007 meeting. Please be ready to submit nominations next month or e-mail nominations to Karen Birkenstock.

New Business: No new business

Speaker: Peter Henige, CIBA, Chemical Facility Anti-Terrorism Standards.

Meeting adjourned at 3:34 p.m.

Next meeting:

September 20, 2007 at EMA – 2:30 p.m.