



**Memphis / Shelby County
Local Emergency Planning Committee
Meeting Minutes
JUNE 28, 2007
Web Page: www.msclpec.org**

Call to Order: Nick Ridge – 2:40 PM

Roundtable Introductions: All Attendees

Previous Minutes: Approval of May meeting minutes tabled until next meeting

Financial Report: No report

Incident Discussions: None reported.

Task Team Reports:

- **TIER II Reporting System** – Nick reported that Ken Reeves has both paper and electronic reporters on his list. He will contact those using paper reporting and let them know that all will go to the electronic reporting system.
- **NOVEMBER CONFERENCE-** Nick announced that there would be a conference in November and hopefully will be of interest to all emergency response and haz mat groups. Several organizations are working together to make the conference successful.
- **MEMBERSHIP** – No report
- **COMMUNICATIONS** – Tabled

- **DRILLS** – Nick turned the floor over to Sammy Crews who was to give a report on the recent drills held in the Mid-south. Sammy asked Chip Sneed, Special Ops with the Fire Department, to give a report on their participation in the drill. Chip stated that they used the drill to test their own systems. Arlington and Bartlett fire department participated in the drill. A decon area was set up. The new triage tags were used and tested. Students participated as “victims”. Accountability was an issue after the initial triage. Chip stated that this drill was done the way it is supposed to be done. The whole system was tested from beginning to end. They were able to set up decon, treatment and transport areas and work the plan as it should be. “Victims” were accounted for at each step of the drill. The hospitals had been notified of what to expect. That went very well. The hospitals system notified the fire department of the bed count as the “victims” were admitted using its Hospital Resources Tracking System said Tyler. Nick said the drill went well because it showed how well communications between hospitals and the people in the field could work. Several mentioned that a confirmation of how well the systems in place could work was the incident on Court during the drill that activated an emergency response. Response to this emergency was quick, efficient and went “right”. Everybody whose input was needed for this incident was in the EOC meeting and was able to act quickly.
- **TN CAT Drill** – Sammy Crews reported that on June 19th, 20th, and 21st, a drill was held in Memphis. It began as part of the SONS drill, but Tennessee wanted to do an earthquake drill. Every county in west Tennessee was involved to some degree. The Federal participants were there every day. The State was involved during different time periods. The scenario was a 7.7 earthquake on the southwest arm of the New Madrid fault. The feds participated with companies on the river. It was a marine exercise. The State held a communications exercise and used radios and satellite phones for communications.

On the 19th, the drill had started and the Court incident came up and many participants had to drop out. On the 20th, the drill consisted of the health department dispensing necessary drugs at the Agricenter. Also, they practiced sending out necessary water by trucks to show how this type of shipment would be made around the city. Chip stated that task forces from all over the state came and participated which was good because they all got to know each other personally before they had to meet in an emergency situation.

On the 20th, the feds had spill drills on the river and the EMA had limited participation. Communication systems were still tested and the hospitals got involved. Barry Moore stated that “points of dispensing” were opened and people were able to see how they would work in dispensing the needed drugs in case of an emergency. Tyler reported that the call-down tree notification system was tested. The hospital resource tracking system reported bed availability and disaster resources. The management of the hospital surge seemed to work well. Communications seemed good with EOC.

Sammy stated that the planning process enabled local communities to plan and be successful in the drill. It was stated that the global phones did not work and their status would be re-evaluated. Sammy said that the exercise tested the plan.

New Business:

- CHMM REVIEW CLASS – Butch Pennington reminded everyone that there were two weeks left to register for the CHMM review course. More people are needed if the class is to be taught.

Meeting Attendance:

Meeting adjourned: 3:50 PM by the Chairman, Nick Ridge

Next Meeting:2:30 PM, July 19., 2007