



## **Meeting Minutes**

May 17, 2007

Nick Ridge opened the meeting at 2:40pm with a welcome and call to order.

## **Minutes**

A review of the previous meeting minutes was completed for corrections and comments. Minutes of the meeting were approved by Alton and Larry. March meeting minutes were also printed and approved as written.

## **Financial Report**

Financial report as of 5-17-07 \$7,538.61 in Checking and \$6,304.82 in Savings. The University of Memphis has been paid.

## **Incident Report**

Kemture Northern had a lightning strike and fire however no one was present from the facility to give details.

## **Task Team Report**

Tier II – Ken Reeves and staff to compile reports received by hand.

## **Drill**

An after action report was requested from Sammie Crews regarding TNCAT&SONS 07. June 19, 20, 21. Hospitals to participate on June 21.

## **Outreach**

Toleda gave a report on conference communications. She stated that plans were in the works to contact representatives of the various areas in Mississippi and Arkansas to put together an outstanding area conference in November.

McNairy County is going to Pickwick for the regional conference in August.

ASSE Meeting on 5-18 at 11:30am on Ryan's on Riverdale.

Tuesday, May 22, 2007 8:30am 4385 Poplar Avenue – 1<sup>st</sup> TN Building – Business Expansion Opportunity Thumbs up on having a plan in industry for business continuity.

**Presentation**

Barry Nelson, First Horizon, Memphis First Partnerships. Presentation on Mutual Aid Agreements, Business Continuity, and Communications with respect to local and regional emergencies.

Meeting ended at 3:27pm.