



**Memphis / Shelby County
Local Emergency Planning Committee
Meeting Minutes
October 19, 2006
Web Page: www.mslepc.org**

Call to Order: Nick Ridge called the meeting to order at 2:40 PM

Roundtable Introductions: All Attendees

Attendance: 30

Reading of Previous Minutes: July minutes accepted and approved; August minutes (correction made and accepted).

Financial Report: **Current Balances-** (By email from Larry Hill)

Savings: \$6,242.41 Checking: \$1,491.86

\$5227.49 frozen by IRS pending investigation leaving \$1,014.92 available

Nic wrote to Congressman, mayor and Carol Chumley re: IRS freeze on LEPC money. Karen Birkenstock is working on LEPC tax ID#. Nick has also discussed this with Director Halford at EMA for his assistance.

Incident Discussions: None

Company Drills – Per Butch Pennington, Vertex had a table top drill with the city's new BEAR vehicle used for snipers. Simulation went well.

Committee Reports:

- **Emergency Response Manual and Tier II Reports** – Per Scott the data entry is being finished up on last years Tier II data. The final date is scheduled for 11/27/06. The system will also print out hard copies.
- **Drill** – LEPC drill scheduled for April 2007. At the November meeting, a planning start date will be set for December.
- **Membership** – No report

- **Funding** – LEPC will pursue voluntary funds from all Tier II Reporters, starting at state level with fees no greater than \$250.00. Per Butch Pennington, no notification of grant money as of yet for last year. There are several grants available this year. Three at \$7K and one at \$14K. Butch has put together another grant request for LEPC for \$7K and his deadline is 10/30/06.
- **Community Outreach** – Schedule meeting for this committee will be at EMA either 10/27 or 11/3 at 2:30 p.m. Nick will notify committee members.

Old Business:

- Per Butch Pennington, still awaiting word on last year's grant request.

New Business:

- Per Toledo Burton, CHMM Conference on Preparedness, Response & Recovery will be held at the Marriott on 11-14/06 from noon until 8 p.m. (including dinner). Cost \$85.00 after 11/3/06. Vendor space still available.
- Per Peter Henige, Mid-South IH Group has scheduled their luncheon presentation on Hexavalent Chromium on 11/17 at Clark Towers from 10:00 a.m. to 2:30 p.m. Cost is \$50.
- Elections for LEPC officers will be held in the November meeting which should be back at EMA.
- Hospital Disaster Drill will be held 12/7/06. Twelve (12) hospitals will participate and evaluators and victims are needed. Contact Nick if interested.
- At the November LEPC meeting, vote will be taken to skip the December meeting.

Special Presentation: Katrina clean up by Donald Linville, CIH.

Meeting adjourned: 4:25 PM

Next Meeting: 2:30 PM, November 16, 2006 at EMA.