



**Memphis / Shelby County
Local Emergency Planning Committee
Meeting Minutes
SEPTEMBER 15, 2005
Web Page: www.msclpc.org**

Call to Order: Butch Pennington – 2:36 PM,
Airport Maintenance Building, 3318 Winchester Ave.

Roundtable Introductions: All Attendees

Reading of Previous Minutes: Reviewed minutes from the August 2005 meeting. Minutes were read and accepted as read.

Financial Report:

Current Balances- Savings: \$6,108.56 Checking: \$14,441.54

Incident Discussions: None

Task Team Reports:

- **Community Outreach – No** requests for Shelter-In-Place presentations have been received. Butch reported that 18,000 Shelter In Place brochures had been printed using the conference grant.

Old Business:

- **2005 Drill Status** – Butch Pennington reported that the drill had to be postponed due to Hurricane Katrina. Several participants were called to the coast for relief efforts. TEMA suggested that monies all ready paid to vendors be left “as is” until the drill could be rescheduled. The drill will be rescheduled as soon as possible. Butch will notify TEMA when the drill is rescheduled.
- **2005 Emergency Preparedness Conference** - Butch Pennington reported just under 100 registered to attend the conference on Monday and 25-30 attended the HAZWOPER course on Tuesday. Another 10-12 people attended the Weather Spotters Class and the Department of Transportation presentation. Butch will meet with the Planning committee at a later date to critique the conference presentation. The roster for CEUs was sent to South West Community College last week and they should be received within the next few weeks.

- **By-Laws Review Status** – Butch reported that he intended to have had the comments from the last meeting on the By-laws to the executive committee and ready for membership review at this meeting. “Quorum” and “membership” were two of the main questions that those present wanted defined. He will have the revisions for the next meeting.
- **Nominations** – Butch reminded everyone that nominations for LEPC officers needed to be sent to him or any member of the executive committee. Elections are in November.

New Business:

- **Hurricane Relief Update** – Butch reported that he had invited Director Talford to come and give a report on the hurricane relief efforts. Due to the work load, he was unable to attend. Terry Coggins, Volunteer Memphis, reported that Katrina victims were being helped while still meeting the social needs of the Memphis community. The hurricane victims needs will continue for years. Anyone wishing to provide volunteer services should contact Volunteer Memphis.
- **Information Sharing from the Health Care Members** – Butch asked the members from the healthcare community to share with the others what they had experienced due to the influx of Katrina victims. Scott Rice, Health Department, reported that he could share information from the hurricane report, and at this time it looked as though everything worked very well. All of the health care groups had pulled together. Everyone was responsive. Presently, an After Action Report is being prepared. Andrea Merriweather, Methodist Health, reported that they worked with the state and with the Red Cross. They took about 100 patients but there are more than 1000 in the hospitals. She stated that of \$1,000,000 had been spent on the health care of the hurricane victims and almost half of that was spent on home-healthcare. She also reported that the EOC is being manned 5 days a week and will continue this until all of the people are still in the shelters. She acknowledged that there was a problem with getting an accurate count of the number of people being housed. Graydon Swisher reported that several groups were going to the coast with the Southern Baptist Organization. It would be a 7 day trip and training and immunizations would be provided. Butch interjected that he had several articles pertaining to the recovery efforts on the coast that he would scan and place on the website. Presently, the EMA has been challenged to update the emergency response plan for Memphis quickly. Barry Moore reported that there were incidents where some hurricane related diseases were reported by the shelters in the beginning but that everything was running more smoothly now. He emphasized that citizens need to continue to volunteer to step up and help.
- **Training for Fire Protection** – Toleda Burton passed out information on an upcoming Fall Protection Course that is tentatively scheduled for January 2006. She can be contacted for more information.

Presentation

“TN-TF1 SUPPORT OF HURRICANE KATRINA”

John Selberg

TN-TF1 Leader/Germantown Fire Department

Meeting Attendance: 21

Meeting Adjourned: 4:05 PM

Next Meeting:

September 15, 2005 (To Be Determined)