



**Memphis / Shelby County
Local Emergency Planning Committee
Meeting Minutes
JULY 21, 2005
Web Page: www.mslepc.org**

Call to Order: Butch Pennington – 2:37 PM

Roundtable Introductions: All Attendees

Reading of Previous Minutes: Reviewed minutes from the June 2005 meeting. Minutes were read and accepted as read.

Financial Report:

Current Balances- Savings: \$6,082.25

Checking: \$12,034.93

Incident Discussions: None

Task Team Reports:

- **Community Outreach** – No updates.

Old Business:

- **2005 Drill Status** – Nick Ridge reported the date for the drill is still Thursday, Sept. 8 at 9 AM. He did not hold a meeting today and there are no new developments. John Selberg still needs observers and controllers. The next meeting is August 18th at 12 noon at the Red Cross building. This will be the last meeting before the drill.
- **2005 Emergency Preparedness Conference** - Butch Pennington reported that the new brochures are out. More vendor participation is needed. There are numerous partners. The committee has held 8 meetings and the next meeting will be Friday, July 29th at EMA Headquarters. All speakers have confirmed that they will be available for the conference. The registration is going fine; however, Butch requested that you take advantage of the early registration discount. Butch feels that the committee is ahead of schedule.
- **By-Laws Review Status** – Ruth Henry requested that everyone review the copy of the revised LEPC by-laws that are included with the minutes. Please report any corrections. Butch pointed out that anyone filing a Tier II Report needed to be a member. He is going to try to get these companies back as active members. Sammy Crews pointed out that over 300

companies file Tier II reports. The LEPC needs to make contact with these companies. Ruth said she hoped the finalized By-laws would be ready by the next meeting. Butch thanked Ruth for her work on the revisions and with the LEPC.

New Business:

- **Elections** – Butch reminded everyone that officer elections were in November and any and all nominations should be turned in to him or any other members of the Executive Committee.
- **EMA Drill** – Sammy Crews reported that the drill with the 45th Civil Support Team seemed to go fine. There were 4 locations: President’s Island, The Health Department, U of M, and Shelby Showplace Arena. It was a biological drill.

Meeting Attendance: 31

Meeting Adjourned: 3:50 PM

Next Meeting:

**The Red Cross Headquarters
2:30 PM, August 18, 2005**