



**Memphis / Shelby County  
Local Emergency Planning Committee  
Meeting Minutes  
JUNE 16, 2005  
Web Page: [www.mslepc.org](http://www.mslepc.org)**

**Call to Order:** Butch Pennington – 2:31 PM

**Roundtable Introductions:** All Attendees

**Reading of Previous Minutes:** Reviewed minutes from the May 2005 meeting. Minutes were read and accepted as read.

**Financial Report:**

Current Balances- Savings: \$6,082.25

Checking: \$12,110.30

**Incident Discussions:** None

**Task Team Reports:**

- **Community Outreach** – No updates.

**Old Business:**

- **2005 Drill Status** – Nick Ridge reported the date for the drill is to be Thursday, Sept. 8. GlaxoSmithKline has volunteered to host and provide facilities for the drill. Staging will begin at 8AM and the drill will start at 9 AM. On June 9, 2005, the committee met at the facility and toured the building. The next planning meeting will be 7-21-05 at noon. The Drill Committee has met with the President's Island Industrial Community Board and has explained the drill to them. Nick and Sammy will send a letter to all industries on the Island about the drill and let each company decide if they will participate. Nick spoke with Scott Rice of the Hospital Disaster Council, to update him about the drill status. At this time, it is looking doubtful if there will be "victims" for the drill. A draft scenario has been prepared and is being reviewed by a few people. There will be two more meetings before the drill. Observers and Controllers are needed. Anyone wishing to volunteer should contact John Selberg.
- **2005 Emergency Preparedness Conference** - Butch Pennington reported that the speakers for the August 29<sup>th</sup> West Tennessee Emergency Preparedness Conference include Shelby County Mayor A. C. Wharton, Joe Birch, WMC TV-5, representatives from TEMA, FEMA,

EPA, and Memphis/Shelby County Health Department, and First Response Environmental Services. Early registration for the Conference continues through August 5<sup>th</sup>. Registration for the conference through August 5<sup>th</sup> is \$60. Registration after August 5<sup>th</sup> is \$75.00. Several Training Courses are planned for Tuesday, August 30<sup>th</sup>. These training opportunities include the National Weather Service Weather Spotters Course (Free), the 8 Hour HAZWOPER Refresher Training Course (\$100), and DOT Transportation/Facility Security Training Course (\$25).

- **By-Laws Review Status** – The Executive Committee is finalizing revisions to the LEPC by-laws. It is anticipated that the by-laws will be reviewed during the July meeting.

**New Business:**

- **HAZMAT Incident Command Course** – Butch Pennington stated that the LEPC may look at sponsoring a 5 day HAZMAT Incident Command Course in the near future if there was enough interest in sponsoring this type of course. He was going to obtain more information and would bring this up for discussion at a later date.
- **EMA Drill** – Sammy Crews presented Capt. Tim Tyre who was working with the EMA on a drill dealing with Weapons of Mass Destruction. This would be accomplished through the Civil Support Team. Capt. Tyre put together a scenario to test the readiness of the police, fire and hospital teams. This drill would be unannounced and should happen sometime in July.

**Meeting Attendance: 29**

**Meeting Adjourned: 3:07 PM**

**Next Meeting:  
2:30 PM, July 21, 2005**