



**Memphis / Shelby County
Local Emergency Planning Committee
Meeting Minutes
September 16, 2004
Web Page: www.mslepc.org**

Call to Order: Butch Pennington - 2:36 PM

Roundtable Introductions: All Attendees

Reading of Previous Minutes: Minutes from the August 2004 meeting were read and accepted as read.

Financial Report: Per Larry Hill

Current Balances- Savings: **\$6,003.71** Checking: **\$6369.19**

Incident Discussions:

None.

Task Team Reports:

- **Shelter In Place** – Butch Pennington reported that the Outreach Committee had conducted two Shelter-In-Place sessions on August 27th at the Naval Support Activity.

Old Business:

- **2004 Emergency Response Conference** – Butch Pennington reported that 160 people had attended the Conference. The HAZWOPER training class had the best attendance. No big problems arose. An interview was given to a local TV station. Butch expects there to be some profit. One-half of the profit will go to the CHMM group who was a partner in this conference. He has submitted the paperwork for payment. The Shelter-In-Place pamphlets and charges from Bartlett Technologies have been included in the grant.

- **2004 Emergency Response Drill** – Nick Ridge reported that:
 - The Drill was held September 1st at the abandoned Douglass High School.
 - Memphis and Germantown Fire Departments, EMA, Memphis Police Department, Shelby County Sheriffs Office, FBI, Salvation Army, and several local hospitals participated.
 - The scenario involved a stimulation of a leaking 1 ton cylinder and sniper that was shooting at firemen attempting to mitigate the leak.
 - Both MPD and Sheriffs Department Swat Teams had an opportunity to use Level B Suits and SCBAs during the drill to rescue the injured fireman and to capture the sniper. This was the most police participation ever in an LEPC sponsored drill.
 - The last component of the drill, that of capping the chlorine cylinder, was suspended due to the need for MFD rescue personnel being called to a major accident in downtown Memphis.
 - Several hospitals received “victims” which were Memphis Police Academy volunteers.
 - Larry Hill reported that the school participation in the drill was going well until the phones went out. The principle used a radio to tell the EMA that the school had begun their shelter-in-place activities. The students proceeded with shelter-in-place activities (i.e. choose the best room, tape vents and windows, etc.), discussed what they should be doing and saw a shelter-in-place video. The drill ended at 11:15. It was a good drill and exposed the students to what could happen.
 - The Hollywood Community Center was used as an Information Center. Cletea and Ron were at the center to answer questions. No one came to the center. Ironically, Chelsea St. was closed due to railroad crossing construction work. It is not believed that this hampered citizen’s ability to come to the center for information.
 - Overall, the drill went well allowing many local emergency agencies an opportunity to participate. It was noted that improvement in communications with hospitals involved is needed.
 - Nick requested that all reports be turned in as soon as possible so that a final report could be generated.
 - Butch reported that a total of 12 different locations were involved. Butch and the MPD Public Affairs Officer communicated the drill activities to the local media that was on site. Media coverage that was broadcast that evening was very favorable of the drill.

New Business:

- **Homeland Security** – Butch had a report from John Selberg. He reported that Tennessee Task Force 1 went to Florida for one week and stayed for two. The group was at the Naval Air Station in Jacksonville. They were training with other teams. In a show of goodwill, the Germantown Mayor sent the team barbecue, which they shared with their military counterparts. They hoped to be home soon.
- **2005 Executive Committee Elections** – Butch Pennington reported that according to the By-laws, the election for the 2005 Executive Committee would be held at the October meeting. Please send any nominations to him.

Special Presentation:

“YES, WE HAVE NO PLUTONIUM”

Mr. Al Simpson

University of Memphis

Meeting Attendance: 26

Meeting Adjourned: 3:38 PM

Next Meeting: 2:30 PM October 21, 2004