



**Memphis / Shelby County
Local Emergency Planning Committee
Meeting Minutes
August 19, 2004
Web Page: www.mslepc.org**

Call to Order: Butch Pennington - 2:39 PM

Roundtable Introductions: All Attendees

Reading of Previous Minutes: Minutes from the July 2004 meeting were read and accepted as read.

Financial Report: Per Larry Hill

Current Balances- Savings: \$6,003.71 Checking: \$11,015.20

Incident Discussions:

None.

Task Team Reports:

- **Shelter In Place** – Dianne Wyatt reported that the Outreach Committee had conducted Shelter-In-Place training for the Teachers at Woodstock Elementary School. She also said that there would be two presentations at NSA Memphis next Friday. Butch stated that Douglass Elementary would also be doing Shelter-In-Place training as part of the upcoming drill.

Old Business:

- **2004 Emergency Response Conference** – Butch Pennington reported on the status of the upcoming conference. He reviewed the list of speakers and the program schedule. He said that at this time there were 12 vendors that would have booths set up at the conference. On the first day, he expects 100 attendees and on the second day, around 90. Butch has been contacted by Jim Jagers at Channel 3 to conduct an interview during the conference. It was noted that information about the conference has been sent out in the MLGW bills.

- **2004 Emergency Response Drill** – In the absence of Nick Ridge, Butch Pennington reported that:
 - The Drill will be September 1, 2004
 - There was still a need of “evaluators” for the drill
 - There would be another meeting 8-20-04 at 2 PM
 - There has been good support from the community
 - The Drill would be at the Leawood Yards (the CSX spur) at 9 AM on September 1, 2004

New Business:

- **Homeland Security** – John Selberg reported that Tennessee Task Force 1 was placed on alert to respond to the aftereffects of Hurricane Charlie. They were placed on alert on Friday, met at 5 AM on Saturday to load equipment and left for Florida around 10 AM. They were to support two Florida FEMA teams. Task Force 1 is a Type 3 team doing search and reconnaissance operations. Sunday and Monday were a work days, checking structures for survivors and safety in the standing structures. They found NO victims. On Monday they headed home and arrived in Memphis on Wednesday morning.
- **Web Site Host** – Butch Pennington reported the contract with Bartlett Technologies had been renewed to host the LEPC Website for another year.
- **September Speaker** – Butch Pennington announced that the topic of the presentation in September would be “Yes, We Have No Plutonium” given by Mr. Al Simpson, of the University of Memphis.

Special Presentation:

“HOMELAND SECURITY UPDATE”

Mr. Randall Roby
Deputy Director, District 11
TN Homeland Security

Meeting Attendance: 32

Meeting Adjourned: 3:24 PM

Next Meeting:

2:30 PM September 16, 2004