



**Memphis / Shelby County
Local Emergency Planning Committee
Meeting Minutes
November 20, 2003**

Call to Order: Butch Pennington - 2:34 PM

Roundtable Introductions: All Attendees

Reading of Previous Minutes: Reviewed minutes from the October meeting. Minutes were accepted as read.

Financial Report:

Current Balances- Savings: \$5926.18

Checking: \$12708.10

Incident/Security Discussions:

None.

Task Team Reports:

No Reports Presented.

Old Business:

Butch Pennington presented a report on the drill held at the Johnson Railyard, October 23, 2003. The drill was hosted by CNIC. Butch had film clips from Channels 3, 5, and 13 about the drill. He reported that "all in all, it was a good drill". An improved ability to remove new style cable locks now being used on some chemical railcars needs to be evaluated by the MFD HAZMAT Team. CNIC provided the MFD with several cable locks for this evaluation. Butch reminded everyone that a sponsor would be needed for next year. Any organization wishing to sponsor next year's drill should contact Butch or another Executive Board member.

New Business:

The check has been written for the monies owed MCACHMM for the LEPC Conference held in 2002. Butch stated that he was awaiting information on the availability of grant money for a conference in 2004.

Vision and Goals- Butch requested ideas and input for the updating of the LEPC's 2004 Vision and Goals. There will be an Executive Committee Meeting at 1:30 PM, January 15, 2004 before the regular LEPC meeting to discuss your ideas.

NEXT MEETING: January 15, 2:30 PM (No December Meeting)

Special Presentation:

**"Alphabet Soup: 303d, TMDL, SWPPP, SPCC, and U"
John Ricketts, Brown and Caldwell, Nashville, TN**

Meeting Attendance: 35

Meeting adjourned: 3:36 PM

Next Meeting: **2:30 PM JANUARY 15, 2004**