

**Memphis / Shelby County
Local Emergency Planning Committee
Meeting Minutes
August 21, 2003**

Call to Order: Glen Mohler - 2:30 PM

Special Presentation:

Railroads & Hazardous Materials

Mike Lundsford, Manager-Hazardous Materials, CSX Transportation

Roundtable Introductions: All Attendees

Reading of Previous Minutes: Reviewed minutes from the June meeting. Minutes were accepted with no changes.

Financial Report: Glen Mohler stated that he received a verbal report from John Bossier, LEPC Treasurer, who could not attend the meeting that there was no change since the June Meeting.

Current Balances- Savings: \$5871.32 Checking: \$9,185.29

Incident Discussions:

None.

Task Team Reports:

- **Drills** – Glen reported that he is discussing with the EMA the possibility of doing a rail incident scenario in the fall.

- **By-Laws**- No Report.

- **Web Page** – Glen thoroughly discussed the services that Bartlett Technologies would provide if their \$800/year bid to manage the LEPC Website were approved. A motion was made to authorize Bartlett Technologies to manage the Website. The motion was seconded and received a unanimous vote of LEPC attendees. The person in the LEPC Secretary's position will be the point of contact with Bartlett Technologies.

- **Community Outreach** – No Report.

- **Speakers** –Barry Moore stated that anyone who had ideas for speakers should contact him. Barry stated that MSGT Stephen Sartin, 45th Civil Support Group would speak at the October meeting. Barry suggested that during the September LEPC Meeting various organizations do short presentations on what effects the storm had on their organization.

Old Business:

- 2002 Conference Grant – Glen reported that he received word that the grant check should be received within two weeks based on information he received from EMA Director Clint Buchanan.

New Business:

- Glen reported due to Richard Cunningham's transfer, a motion for a replacement Vice Chairperson would be accepted. Glen turned the meeting over to Butch Pennington to discuss and accept nominations. After a short discussion, a motion was received from an

LEPC member to delay the selection process until the October LEPC Meeting. The motion was seconded and received a unanimous vote of LEPC attendees.

- An LEPC Awards Presentation was held. Certificates were presented to each LEPC member who attended six or more meetings in 2002.
- Butch Pennington stated that he attended the McNairy County LEPC / West Tennessee EMA's Conference at Pickwick. Butch noted that the conference was very informative.
- Butch Pennington recognized the efforts of the EMA during the severe Windstorm that affected the Midsouth on July 22nd. The entire LEPC membership in attendance applauded. Terri Gray, GTW Analytical stated that during the days following the storm the Memphis Police maintain a security presence near her organization and wished to commend the Police Department's efforts as well.

Meeting Attendance: 38
3:50 PM

Meeting adjourned:

Next Meeting:
2:30 PM September 18, 2003