



**Memphis / Shelby County  
Local Emergency Planning Committee  
Meeting Minutes  
May 15, 2003**

**\*\*\* Next Meeting - New Location! \*\*\***  
**2:30 PM June 19, 2003**  
**Memphis-Shelby County EMA Headquarters**  
**2668 Avery Road**

**Call to Order:** Glen Mohler - 2:30 PM

**Roundtable Introductions:** All Attendees

**Reading of Previous Minutes:** Reviewed minutes from the April meeting. Minutes were accepted with no changes.

**Financial Report:** John Bossier gave the financial report:  
**Current Balances- Savings: \$5871.32      Checking: \$9,185.29**

**Incident Discussions:**  
None

**Task Team Reports:**

- **Drills** – No report
- **By-Laws**- No Report.
- **Web Page** – One proposal has been received for outsourcing the LEPC web site management. The bid projects a cost of about \$800 a year.
- **Community Outreach** – No Report
- **Speakers** – The July speaker will be Michael Lunsford, who is with CSX Railroad. The topic will be Railroads and Hazardous Materials. Barry Moore stated that he continues to look for interesting speakers. LEPC members who have recommendations for speakers should contact Barry at 544-7305 or [bmoore@co.shelby.tn.us](mailto:bmoore@co.shelby.tn.us).

**Old Business:**

- 2002 Conference Grant - EMA Director Clint Buchanan reported at the April 24 Executive Meeting that the bid and contract must be resubmitted to get payment from the City of Memphis on the expired contract.

- Major Stepter restated that the MPD is requesting that facility security guards detain any suspicious individual who gains unauthorized access to a plant site or other restricted area. MPD wants such individuals to be detained by site security until MPD can arrive on scene to assume custody of the trespasser(s).
- A bit of followup information was relayed concerning hazardous materials rail cars. Rail industry contacts have pointed out that rail cars that are sitting stationary are generally in a location that has been requested by the railroad's customer.
- Barry Moore reported that the State is proceeding with mass vaccination planning. The State is moving toward an all-hazard planning approach.

**New Business:**

- **Based on a recommendation from the LEPC Executive Committee, the full membership of the LEPC voted to change the LEPC meeting location to the new EMA headquarters at 2668 Avery. The June LEPC will be at the new location.**
- See web page outsourcing proposal under Task Team Reports.
- A Household Hazardous Waste Collection event is scheduled for Saturday, May 31, from 8:30 a.m. to 2:30 p.m. at Mullins Station, 6449 Haley Road in Memphis. For additional information call 379-7020. Volunteer help is needed for this event.
- Donna Hudson of EMA has requested mailing address information for LEPC members. Please e-mail the information to [Donna.Hudson@cityofmemphis.org](mailto:Donna.Hudson@cityofmemphis.org).
- Debbie West-Stewart announced that the McNairy County LEPC Conference would be August 12-13 at Pickwick.
- Toleda Burton announced that the 2003 CHMM Overview course would run from August 12 to September 18, on Tuesday and Thursday nights. The classes will be held at the Memphis Fire Academy. The CHMM exam will be September 27.

**Special Presentation:**

**Operation Safe City / Illegal Use of Pesticides**

**David Newbill – TN Dept. of Agriculture Pesticide Enforcement Supervisor**

**Meeting Attendance: 38**

**Meeting adjourned: 3:45 PM**

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