

**Memphis / Shelby County  
Local Emergency Planning Committee  
Meeting Minutes  
April 17, 2003**

**Call to Order:** Glen Mohler - 2:30 PM

**Roundtable Introductions:** All Attendees

**Reading of Previous Minutes:** Butch Pennington reviewed minutes from the March meeting. Minutes were accepted with no changes.

**Financial Report: John Bossier gave the financial report:**  
**Current Balances- Savings: \$5839.21      Checking: \$9,136.84**

**Incident Discussions:**

John Bossier reported that PCS Nitrogen recently had a 2400-pound Ammonia spill. The spill occurred when an ammonia transfer pump failed. John reported that two citizens were transported to a local hospital via EMS. They were examined and released.

**Task Team Reports:**

- **Drills-** Glen Mohler stated that he received a call from Capt. Kellner, Tennessee Air National Guard (TANG) and that the TANG has requested the opportunity to host the 2003 LEPC annual exercise. This request will be discussed at the upcoming Executive Board.
- **By-Laws-** No Report.
- **Web Page-** A proposal has been made to outsource the maintenance of the Web Page. This request will be discussed at the upcoming Executive Board.
- **Community Outreach-** Diane Wyatt reported that she and Toleda Burton presented a Shelter-in-Place training sessions at the Super Wal-Mart in Millington on April 2<sup>nd</sup> and at the Woodstock Middle School's Career Day on April 11<sup>th</sup>.
- **Speakers-** Barry Moore stated that he continues to look for interesting speakers. If any LEPC member who has recommendations for speakers should contact Barry at 544-7305 or [bmoore@co.shelby.tn.us](mailto:bmoore@co.shelby.tn.us).

**Old Business:**

- Glen Mohler reported that the EMA Director Clint Buchanan has submitted the necessary paperwork required to get the Memphis City Government to cut a check to the LEPC for the LEPC Regional Conference. To date, the check has not been received. Clint will try to track down the check and make a report to the Executive Board at its next meeting.
- Major Stepter and Chief Cook restated that the MPD is requesting that facility security guards detain any suspicious individual who gains unauthorized access to a plant site or other restricted area. MPD wants such individuals to be detained by site security until MPD can arrive on scene to assume custody of the trespasser(s).

- A concerned citizen expressed thanks for the recent move of a hazardous materials railcar from a nearby roadway. This citizen expressed concern about the amount of hazardous materials that travels through Memphis each day and how these railcars are left on spurs. (*Note: After the meeting Glen Mohler indicated that he would try to make arrangements to have a representative from one of the rail services who use the railways in Memphis come to an upcoming LEPC Meeting to make a presentation*)

#### **New Business:**

- Ken Reeves, MFD stated that the MFD would soon begin testing a new chemical test strip product called the “Hazmat Smart Strip”. This testing device can detect levels of Chlorine, Arsenic, Sulfides, Nerve Agents, Fluoride, etc. Once fully tested, Ken will provide the LEPC with a test report. For more information about this new product, go to the following Website: [www.smart-strips.com](http://www.smart-strips.com).
- Glen Mohler stated that the Executive Board would meet at the Memphis/Shelby County EMA Office at 10AM on Thursday, April 24<sup>th</sup>.
- Joe Lowry states there will be a meeting with Hazardous Materials Cleanup Contractors at the EMA on May 21<sup>st</sup> @ 9AM. This meeting will be a review of each companies hazardous materials spill cleanup procedures and capabilities.
- John Selberg, Germantown Fire Department stated that there will be a Community Meeting in the City of Germantown Municipal Center on April 24<sup>th</sup> @ 7PM to discuss Smallpox and other biological and chemical threats. Everyone was invited to attend.
- Barry Moore, Memphis & Shelby County Health Department stated that there would be Mass Casualty training sessions held on May 14<sup>th</sup> at 11:30 AM – 12:30 PM or 6:30 PM – 7:30 PM. The first session will be conducted at the UT Coleman Building- North Auditorium. The second session will be conducted at the Park Vista, Memphis (Formerly Adam’s Mark Hotel).

#### **Special Presentation:**

FBI Training Video

“Using the Incident Command System”

**Meeting Attendance: 34**

**Meeting adjourned: 3:45 PM**

#### **Next Meeting:**

**2:30 PM May 15, 2003**

**Chester Anderson Fire Academy**

**4341 OK Robertson Road**