



**Memphis / Shelby County
Local Emergency Planning Committee
Meeting Minutes
March 20, 2003**

Call to Order: Glen Mohler - 2:35 PM

Roundtable Introductions: All Attendees

Reading of Previous Minutes: Glen Mohler reviewed minutes from February meeting. Minutes were accepted with no changes.

Financial Report: John Bossier gave the financial report:
Current Balances- Savings: \$5839.21 Checking: \$9,136.84

Since the February report, a check was paid to the CHMM group to settle September 2002 conference receipts and expenses as of March 1, 2003.

Incident Discussions:

Williams Refining had a product spill from a jet fuel pipeline at Memphis International Airport on February 3. Approximately 12,000 gallons were released. Cleanup activities were performed under the supervision of Steve Sperlin with the U.S. EPA Jackson, TN office. Remediation of any remaining contaminated soil and groundwater will be conducted under the supervision of the TDEC State Remediation Section.

Task Team Reports:

- **Drills-** We are still in need of a volunteer facility to host the 2003 LEPC annual exercise. Please contact one of the LEPC officers if you are interested in being the host facility, or serving as the drill coordinator.
- **By-Laws-** No Report.
- **Web Page-** No report.
- **Community Outreach-** Diane Wyatt reported that a request for Shelter-in-Place training had been received from the Super Walmart in Millington.
- **Speakers-** Barry Moore stated that he is continuing to look for interesting speakers. If any LEPC member who has recommendations for speakers should contact Barry at 544-7305 or bmoore@co.shelby.tn.us.

Old Business:

- Glen Mohler reported that the LEPC Regional Conference Grant check was paid by TEMA to the Memphis-Shelby County EMA. Copies of the conference expense receipts, which were submitted to TEMA last September, have been sent to EMA Director Buchanan for his review.

- Major Stepter of the MPD requested that facility security guards detain any suspicious individual who gains unauthorized access to a plant site or other restricted area. MPD wants such individuals to be detained by site security until MPD can arrive on scene to assume custody of the trespasser(s).
- A citizen attendee expressed concern about hazardous materials rail cars that regularly pass through the city. Major Stepter said that MPD shares that concern, and is aware of the potential for accidental or intentional release of those materials.

New Business:

- The LEPC has not been invited to apply for any grants for 2003. The 2003 Emergency Response Exercise is the only LEPC "special event" currently planned for 2003.

Special Presentation:

Ruth Loncar and Jean Arps, MSCHD

Small Pox Vaccinations

Note: Volunteers are needed! Contact MSCHD if you are interested in helping out.

Meeting Attendance: 36

Meeting adjourned: 3:40 PM

Next Meeting:

2:30 PM April 17, 2003

Chester Anderson Fire Academy

4341 OK Robertson Road