



**Memphis / Shelby County
Local Emergency Planning Committee
Meeting Minutes
February 20, 2003**

Call to Order: Vice-Chair Barry Moore- 2:30 PM

Roundtable Introductions: All Attendees

Reading of Previous Minutes: Butch Pennington read minutes from November meeting. Minutes were accepted with one change.

Financial Report: John Bossier gave the financial report:
Current Balances- Savings: \$5839.21 Checking: \$11,701.63

Incident Discussions:
None

Task Team Reports:

- **Drills-** None Report
- **By-Laws-** No Report.
- **Web Page-** Nick reported that he was planning on doing some work on updating the Web Page.
- **Community Outreach-** Diane Wyatt reported that no new requests for training had been received. Butch indicated that he had received a request for training by the Midsouth Chapter of the American Society of Safety Engineers. Butch made a presentation at the ASSE group's January 17th meeting.
- **Speakers-** Barry Moore stated that he is looking for ideas for speakers for this year's meetings. Any LEPC member who has recommendations for speakers should contact Barry at 544-7305 or bmoore@co.shelby.tn.us. The speaker for the March meeting will discuss the Smallpox Vaccination Program.

Old Business:

- Butch stated that Glen Mohler reports the LEPC Regional Conference Grant check, which TEMA mailed out several months ago, has been located.
- Barry Moore reported that the Memphis / Shelby County Health Department has had approximately 600 citizens volunteer so far to fill the need for 9,000 - 10,000 medical and non-medical volunteers to assist the Health Department in mass immunizing local citizens in the event of a smallpox attack. Barry stated that anyone interested in becoming a volunteer should contact the Health Department at @ 725-4687. Barry gave a synopsis of the phases of the Smallpox Program and stated that a wide range of volunteers are being sought including Doctors, Nurses, Pharmacists, Pharmacy Technicians, Mental Health Workers, Clergy, Medical Records/Data Entry Personnel, Clerical/Secretarial Duties, Translators, Security, Traffic Control, Parking Control, Crowd Control, Registration Support, Phone Bank Support to support a possible mass vaccination effort. Additionally, any organization who requests a member of the Health Department come to their site and give a presentation on "**Bioterrorism and You**" or the Smallpox program, contact the Community Development / Health Planning Office at 725-4687. The group unanimously approved of Barry request.

New Business:

- Alton Lanier told the group of LTCOL James Wilson's passing. LTCOL Wilson was a Civil Engineer with the Tennessee National Guard where he supervised several significant environmental improvement projects.
- Major Stepter discussed efforts being undertaken by the Memphis Police Department in compiling lists of volunteers who will work through Americorps. Volunteers from local industry, local agencies, and citizens of Shelby County will work together as needed on homeland security efforts as well as disaster relief and preparedness. Anyone interested in more information about the Americorps effort can contact Major Stepter at 382-1450 or vstepter@memphispolice.com.
- Butch stated that the Chemical Safety & Hazard Investigation Board sent out a Safety Advisory on Chlorine Transfer Hoses in late November. Companies who transfer Chlorine can access the Safety Advisory at the following web address: www.chemsafety.gov/news/2002/docs/ChlorineHoseSafetyAdvisory.pdf
- Barry reported that several valuable lessons were learned during the Bioterrorism scare at Union Planters in Cordova last month. The Health Department was able to go through the process of calling up its Emergency Response Team in its Medical Emergency Operations Center once it had been notified of a possible biological agent being involved. And, to no surprise, communication between the various responding agencies remained an issue within and between agencies.
- Diane Wyatt reported that there would be a HAZWOPER training class in Munford on March 24th. Anyone needing information on the class should contact Bill Burke @ 353-7554 or william.r.burke@usa.dupont.com.
- Peter Henige stated that he has used the EPA's TIER 2 SUBMIT program preparing for his company's Tier Two Report and found it quite user friendly. This software is a free download from the EPA's Website. <http://yosemite.epa.gov/oswer/ceppoweb.nsf/content/ds-epds.htm#rmppsubmit>

Special Presentation:

Lequisha "Q" Wilks
Communications & Information Systems, Memphis Police Department

City Watch Community Messaging System

Meeting Attendance: 37

Meeting adjourned: 3:50 PM

Next Meeting:

**2:30 PM March 20, 2003
Chester Anderson Fire Academy
4341 OK Robertson Road**